



University of Kentucky  
College of Agriculture,  
Food and Environment  
Cooperative Extension Service



4-H Youth Development



# 4-H CAMP POSITION Volunteer Adult Leader



## POSITION DESCRIPTION:

Warren County 4-H Youth Development Program  
The University of Kentucky Cooperative Extension Service

## POSITION TITLE:

Adult Leader

## SUPERVISOR:

Warren County 4-H Agents

## TIME REQUIRED / DURATION OF APPOINTMENT:

During Camp Session

## LOCATIONS:

West Kentucky 4-H Center, Dawson Springs

## GENERAL PURPOSE:

To supervise 15-20 youth, ages 9-13, in a camp setting. Join other volunteers in the planning of the camp program. Support 4-H professionals, volunteers and members in conducting meaningful educational experiences to help youth develop social skills.

## SPECIFIC RESPONSIBILITIES:

Cabin Leader

- Responsible for health, safety and well-being of each camper in their cabin and/or group.
- Responsible for seeking aid from proper sources when the need arises.
- Provide leadership and direction while working closely with teen volunteers.
- Move with campers in cabin, whatever grouping used in a camp week when attending classes or other group activities.
- See that campers carry out responsibilities, such as flag or meditation program, cabin cleanup, grounds cleanup, dining hall, etc.
- Assist class instructors where needed in teaching or in maintaining control of campers so learning can occur.
- Help develop camping philosophy with other leaders and youth in the home county.
- Attend and participate in Camp Staff meetings.
- Report discipline or possible child abuse to county agents, deans, Camp Program Director, and/or Camp Manager.
- Problems with permanent Camp Staff must be handled through Camp Manager and through the Camp Program Director.

**Cooperative Extension Service**  
Agriculture and Natural Resources  
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4-H Youth Development  
Community and Economic Development

Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran status, or physical or mental disability. University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating.

LEXINGTON, KY 40546



Disabilities  
accommodated  
with prior notification.

**QUALIFICATIONS:**

- Must complete the Kentucky 4-H volunteer application and screening process and be accepted by the Youth Protection Committee.
- Must provide own transportation to meetings and activities.
- Self starter; be able to work with minimal supervision from professional staff.
- Effective communication skills.
- A sincere interest in working with extension staff, volunteers, parents, and youth.
- Organizational skills; ability to organize information and materials in a timely manner.
- Must be 18 years old or older
- Complete Health form
- A willingness to become familiar with and work with the philosophy and guidelines of the University of Kentucky CES, Kentucky 4-H program and county 4-H program

**BENEFITS:**

- The opportunity to work with youth and/or adults providing support and growth experiences
- Receive intrinsic rewards at volunteer recognition events
- Volunteer development opportunity
- Opportunity to share your skills, talents and interests
- Orientation provided by Extension staff
- Research shows that volunteering promotes improved health
- The opportunity to make a difference in the life of the child.

**SALARY:**

Unsalaries; volunteer.

**MENTOR/SUPERVISING PROFESSIONAL:**

Name: Janet Turley or Julie Brown  
 Title: County Extension Agent for 4-H Youth Development  
 Address: 5162 Russellville Road  
 City, State, Zip: Bowling Green, KY 42101  
 Phone: 270-842-1681  
 Email: [jturley@uky.edu](mailto:jturley@uky.edu); julie.brown@uky.edu

*"I have read, understand and agree to fulfill the purpose and responsibilities of this volunteer position and further agree to accept guidance and direction from the supervisor. I am committing to involve individuals regardless of race, color, age, sex, religion, disability or national origin in educational experiences in cooperation with other Extension volunteers and Extension personnel. I also understand that failure to fulfill the purpose and responsibilities of the volunteer position and to accept guidance and direction from the supervisor could result in suspension of my position. I also understand that this volunteer position is renewable annually; I will notify the supervising professional if I am no longer interested in serving."*

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Signature of Volunteer

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Date

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Signature of Extension Professional

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Date